

RD AN No. 3565 (2036-A)
September 5, 2000

SUBJECT: Federal Travel Regulation Changes

TO: Rural Development State Directors, Rural
Development Managers, Community Development
Managers and National Office Officials

PURPOSE/INTENDED OUTCOME:

This is to advise you that the General Services Administration (GSA) has issued revisions to the Federal Travel Regulations (FTR) on per diem rates for locations within the continental United States (CONUS). The new rates were published in the Federal Register on September 1, 2000 at page 53472. In this revision GSA:

- Increases/decreases the maximum lodging amounts in certain existing per diem localities.
- Adds new per diem localities and deletes a number of previously designated localities.
- Switches the per diem rate changes from the traditional calendar year schedule to a fiscal year schedule. Thus, the annual change to per diem rates will coincide with the budget planning process.

IMPLEMENTATION RESPONSIBILITIES:

These changes apply to travel (including travel incident to a change of official station) performed on or after October 1, 2000. We suggest that your office review these rate changes as quickly as possible. GSA will issue Amendment 94 in the near future.

(Signed by J. Michael Clark)

J. MICHAEL CLARK
Director
Support Services Division

EXPIRATION DATE:
September 30, 2001

FILING INSTRUCTIONS:
Preceding RD Instruction 2036-A